

MEMBER OF OVERVIEW AND SCRUTINY COMMITTEE

Members of Test Valley Borough Council's Overview and Scrutiny Committee will have the following responsibilities over and above those of an ordinary member of the Council.

Overall Role

To participate fully in the activities of the Overview and Scrutiny Committee and contribute to the Committee's planned approach to scrutiny.

Main Responsibilities are to:

- Be familiar with the terms of reference, powers and duties of the Overview and Scrutiny Committee.
- Fulfil the role of "critical friend".
- Reflect the voice and concerns of local people and communities.
- Lead and own the Overview and Scrutiny process.
- Make an impact on service delivery.
- Assist in developing an effective work programme and agenda- setting.
- Effectively inform and influence decision-making.
- Oversee and review the Council's Audit function.
- Consider and make appropriate recommendations in respect of the following:-
 - Ombudsman reports;
 - decisions of the Council and its committees;
 - reports of statutory inspections;
 - draft policies, plans and strategies;
 - the draft Budget recommended to Council by Cabinet; and
 - reports of the Council's External Auditors.
- Establish and participate in task and finish groups to explore issues as required.
- Consider any matter referred to the Committee by Council or Cabinet and to make any appropriate recommendations.
- To consider risk management at the Council.
- To receive all evidence in an impartial manner and to demonstrate an objective and evidence based approach to the scrutiny function.
- To review those decisions of Cabinet which are subject to the 'Call-in' procedure and to implement the provisions of that procedure as appropriate.
- To promote transparency and opportunities for public engagement in scrutiny.

I confirm that I accept the responsibilities set out above in my capacity as a Member of the Overview and Scrutiny Committee

Name:

Signed:

Date: